



www.techjobs.ca

*Attention:
Maurice de la Grappe
Director of Human Resources
Company X Inc.*

Re: Application for position of mechanical engineer/group leader

Dear Sir:

I saw your advertisement for a mechanical engineer on the Techjobs.ca site, and I would like to apply for the position.

I have been a mechanical engineer with Stuc for five years, and would like to join your dynamic team to participate in its overseas development.

My studies and experience have provided me with a solid foundation in precision tooling and scientific instrumentation. I am thoroughly proficient in the use of ANSYS, Solidworks and MS Project software. Throughout my career, I have always worked on bilingual teams, and my excellent interpersonal skills allow me to interact with international groups in either English or French. These experiences, in a variety of teams, have honed my sense of responsibility and leadership skills.

If you require more information about me and what I can bring to the company, please don't hesitate to contact me.

I look forward to meeting you.

Yours truly,

Signature